



**HPD4: Certificate of No Harassment
(CONH) Pilot Program Building: Request
for Waiver of Required Item**

Orient and affix BIS
job number label here

Must be typewritten.

1 Location Information *Required for all requests.*

House No(s)	Street Name	Work Proposed on Floor No(s)		
Borough	Block	Lot	BIN	CB No.

2 Applicant of Record *Required for all requests.*

Last Name	First Name	Middle Initial
Business Name	Business Telephone	
Business Address	Business Fax	
City	State	Zip
E-Mail	License Number	PE RA

3 Covered Categories of Work, per Admin. Code § 28-505.3. *Required for all requests. Answer "Yes" or "No" to every item.*

- The type of work for the job number identified above is:
- Yes No
- demolition of all or part of the building
 - change of use or occupancy of all or part of a dwelling unit, any residential portion of the building, or any part of the building serving such dwelling units
 - an alteration resulting in the addition or removal of kitchens or bathrooms, an increase or decrease in the number of dwelling units, or any change to the layout, configuration, or location of any portion of any dwelling unit
 - an application for a new or amended certificate of occupancy
 - removal of a central heating system and replacement with an individually metered heating system—on or after September 1, 2019

4 Exceptions, per Admin. Code § 28-505.3. *If any box in section 3 is checked "Yes," check any exception that applies. Supporting documentation must be provided.*

- The work is **solely** for the purpose of either (1) making the public areas of the building accessible to persons with disabilities without altering the configuration of any dwelling unit or rooming unit, or (2) making the interior or the entrance to a dwelling unit or rooming unit accessible to persons with disabilities.
- The work will be performed by a city agency or by a contractor pursuant to a contract with a city agency.
Name of city agency: _____
- The building has an administrator currently appointed pursuant to Article 7-a of the Real Property Actions and Proceedings Law (RPAPL).
- The building is being demolished pursuant to a declaration of an immediate emergency or emergency demolition order issued by the Department of Buildings.
- The building has been transferred to a third party transferee or subsequent transferee under the HPD Third Party Transfer program.
- The building owner has entered into a regulatory agreement with HPD.

5 Applicant's Statements and Signatures *Required for all requests.*

Falsification of any statement is a misdemeanor and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine or both. I understand that if I am found after hearing to have knowingly or negligently made a false statement or to have knowingly or negligently falsified or allowed to be falsified any certificate, form, signed statement, application, report or certification of the correction of a violation required under the provisions of this code or of a rule of any agency, I may be barred from filing further applications or documents with the Department.

Name (print): _____

Sign and Date: _____

P.E. / R.A. Seal *(apply seal, then sign and date over seal)*